Community & Sector Portfolios 2016 Term

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|  | Portfolio | Councillor | Supported by | External Organisations & delegations  | Staff contact |
|  |  |  |  | Outside Organisation | Appointee |  |
| 1. | Employment  | Adrian  | LeonieBrent |  |  | General Manager-City Future (Sheryl Bryant) |
| 2. | CBD and Retail | Leonie | GabrielleBruno |  |  | General Manager-City Future (Sheryl Bryant) |
| 3. | Seniors and Aged Care | Lew  | Bruno |  |  | General Manager-Libraries and Community Services (Debbie Duncan) |
| 4. | Disability | Karen | Adrian | Disabled Persons Assembly  | Karen |  |
| 5. | Transport - Public and Active  | Brent | Leonie | Horizons Regional Council Passenger Transport Committee  | Brent  | Roading Manager - City Networks (Graeme Tong) |
| People on Bikes Forum | Mayor |  |
| 6. | Cultural | Jim  | Rachel | Palmerston North Community Arts Council | Rachel | General Manager-Libraries and Community Services (Debbie Duncan) |
| Chair: CCNZ/Arts and Culture Fund Committee | RachelDuncan |
| Palmerston North Performing Arts Trust | Mayor |
| 7. | Housing | Susan  | Lorna | Palmerston North Community Services Council | Susan | General Manager-Libraries and Community Services (Debbie Duncan) |

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| 8. | Community Services | Lorna | Susan |  |  |  |
| 9. | Youth and students | Aleisha | Tangi |  |  | General Manager-Libraries and Community Services (Debbie Duncan) |
| 10. | Children and families | Rachel | Duncan |  |  | General Manager-Libraries and Community Services (Debbie Duncan) |
| 11. | Rural and villages | Gabrielle | AleishaBruno |  |  | General Manager-City Future (Sheryl Bryant) |
| 12. | Environment and sustainability | Brent | Duncan |  |  | General Manager-City Future (Sheryl Bryant) |
| 13. | Safe City and Civil Defence | Vaughan |  Bruno | Manawatu Wanganui Civil Defence Emergency Management Group  | Mayor | General Manager-Customer Services (Peter Eathorne) |
| Safety Advisory Board | Vaughan |
| Palmerston North Neighbourhood Support Group | Vaughan |
| 14. | Multicultural | Tangi | Lew | Manawatu Multicultural Council  | Tangi | General Manager-Libraries and Community Services (Debbie Duncan) |
| 15. | Education, Science & Innovation | Tangi | BrentLeonie |  |  | General Manager-City Future (Sheryl Bryant) |
| 16. | Digital/Tech | Duncan | Aleisha | Digital Leaders Forum | Aleisha |  |
| 17. | Health & Wellbeing | Jim | Karen |  |  |  |
| 18. | Neighbourhood Engagement | Rachel | Karen |  |  |  |

## Portfolio Terms of Reference

1. Taking a lead in community engagement with the sector or community group. Meeting regularly with interest groups and becoming the Council’s go-to person or persons within the portfolio. You report informally to the Councillor Only meetings and issues that need addressing can be referred through the formal Council process.
2. All media comments and releases to be via the Mayor’s office. There will be assistance provided to co-ordinate communication through the Mayor’s Office.
3. The Code of Conduct applies to Councillors with staff contact, ethics and behaviour.
4. Report to monthly Councillor’s Only meeting

(bi-monthly report, 1-9 first month, 9-18 next month etc). This can be a bullet point written report and/or oral.

1. Staff resources and a portfolio budget of $5,000 available between all portfolios

**Note**: All councillors are involved in general Community Engagement