

## 1 Introduction and Executive Summary

This Service Planning and New Health Intervention Assessment (SPNIA) framework aims to help District Health Boards (DHBs) and the Ministry of Health with health service changes that require a collective decision. The framework will also ensure that individual DHBs are not inappropriately compromised by the decisions of other DHBs.

The framework covers regional and national collaborative decision-making in two related areas:

- new health interventions (including a new method of delivering an existing treatment)
- service reconfiguration (including the introduction of a new service, cessation of a service, service expansion, quality change or change of providers).

The framework provides:

- horizon scanning for new interventions, service changes and potential disinvestments
- a clear format for writing a 'proposal for change' or a full business case
- a process for developing and consulting on a case for change
- assistance with the analytical support and access to evidence required to develop a credible case for change
- clear decision-making steps and responsibilities and assessment criteria
- an annual decision cycle linked to the district annual plan round that enables proposals to be prioritised and funding sources identified.

The framework draws on existing groups and structures and, where required, identifies new responsibilities, clearer steps, linkages and extra assistance. For example, the framework creates a clearer role for regional forums, provides assessment and analytical support to the Deputy Director-General and Chief Executive Officer (DDG-CEO) Group via the new National Service and Technology Review Subcommittee (NSTR), and improves analytical support and co-ordination of sector proposals via the SPNIA analytical and process support.

If two or more DHBs can reach a decision that does not have flow-on effects to other DHBs, then that is satisfactory. However, if a DHB is facing flow-on effects from a decision taken, or proposed, by another DHB, then the affected DHB(s) can seek redress via this framework. In addition, the Minister or the DDG-CEO Group can require a matter to be considered. Major capital projects with a regional or national service impact must also have those service aspects considered through the framework.

If the DDG-CEO Group agrees, then this framework can be applied to a specific health service or technology change proposed by the Ministry of Health. The framework can also be used to analyse the merit of continuing to fund an existing service or technology.

Funding for proposals is to be considered by the national CEOs in October each year. To help with this process, NSTR will provide a ranked list of proposals, which will enable CEOs to consider funding for proposals on a priority basis up to the point that the sector can afford.

# Appendix 1: The Service Planning and New Health Intervention Assessment Framework

