



DEPARTMENT
OF CORRECTIONS

ARA POUTAMA AOTEAROA

Chief Executive's
Office

Mayfair House
44-52 The Terrace
Private Box 1206
Wellington
New Zealand
Telephone 64-4-474 8840
Facsimile 64-4-460 3207

12 October 2007

Stephen Church
National Parliamentary Research Unit
Parliament Buildings
WELLINGTON

Dear Stephen Church

Official Information Act request: Staffing

Your request under the Official Information Act 1982 to the Chief Executive dated 24 August 2007, has been referred to me for a response. I have addressed each of your queries in the numerical order in which they were asked

1. The number of investigations of employees undertaken in each of the previous five financial years were:

	No of Investigations	Average Number of Staff	%
2002/03	128	4,972	2.6
2003/04	138	5,035	2.7
2004/05	124	5,392	2.3
2005/06	115	6,073	1.9
2006/07	165	6,831	2.4

2. The time taken to investigate the 2005/06 and 2006/07 completed investigations is expressed as a percentage in bands in the table below.

Time taken to complete Investigation	2005/06	2006/07
0 – 4 weeks	37.6%	33.3%
5 – 8 weeks	22.8%	40.8%
9 – 12 weeks	19.8%	9.7%
13 – 18 weeks	9.9%	10.8%
19 – 24 weeks	2.0%	4.3%
Over 24 weeks	7.9%	1.1%
	100.0%	100.0%

The Department does not publicly release the findings of its investigations into employees and neither does it report on the timeliness of the release of management's final decision to affected staff following an investigation. However, I am advised that it is generally within a week of the conclusion of the investigation.

3. The following table details the number of Corrections Officer resignations during the financial year ended June 2007.

Prison	Count
AUCKLAND REGIONAL WOMENS	4
AUCKLAND PRISON	20
AUCKLAND REMAND PRISON	7
CHCH MEN'S PRISON	20
HAWKES BAY PRISON	12
INVERCARGILL PRISON	3
MANAWATU PRISON	1
MT EDEN PRISON	7
NEW PLYMOUTH PRISON	2
NORTHLAND PRISON	9
RIMUTAKA PRISON	31
ROLLESTON PRISON	4
SPRINGHILL	2
TONGARIRO PRISON	5
WAIKERIA PRISON	16
WANGANUI PRISON	8
WELLINGTON PRISON	4
Grand Total	155

Whilst there is not necessarily a direct correlation between the employee's resignation and allegation of impropriety, 8 of the above Corrections Officers resigned in the same financial year that they faced disciplinary action.

4. The following table details the number of Correction Officer dismissals, by reason, during the financial year ended June 2007.

Detail	Total
Breach Ops Procedures	2
Breach Other EE Obligations	5
Contraband	2
Disrespect Rights of Prisoners	1
Disrespect Rights of Staff	1
Inappropriate Relationships	4
Grand Total	15

5. The Department does not maintain a database of appointment reviews in a way that would enable your question to be answered. The Department

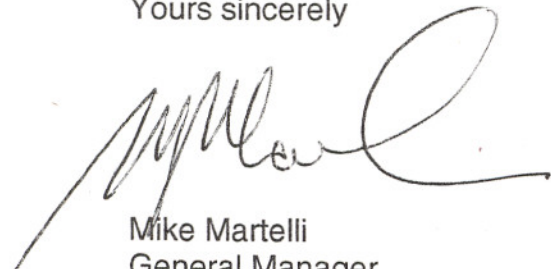
9. The Department does not maintain a data base detailing if an employee is related to an other employee. Your request is therefore declined under Sections 18 (e) and (f) of the Official Information Act 1982.
10. Based on information held in the Department's payroll system 91 employees were acting in Management positions as at 14 September 2007.
11. The Chief Financial Officer resigned from the Department with effect from 18 May 2007. He received no payout.
12. Actors are used occasionally to role-play specific scenarios for a work based example as part of the selection process for Senior Corrections Officers and Principal Corrections Officers. Since 2004 the total cost of this service is \$7910.
13. The Department does not maintain a data base that collects the information requested. To do so would require a search of all staff and management individual contracts. Your request is therefore declined under Sections 18 (e) and (f) of the Official Information Act 1982.
14. The amount paid in performance payments to members of the Regional Prisons Development Project Team was as follows:

Performance Year	Total Amount Paid
For the year ended 30 June 2006	\$74,745.26
For the year ended 30 June 2007	\$91,865.70

You have the right to complain to an Ombudsman regarding my refusal to supply some of the information requested. The Ombudsman can be contacted at:

Office of the Ombudsmen
P O Box 10152
WELLINGTON

Yours sincerely



Mike Martelli
General Manager
Office of the Chief Executive